

FINANCIAL STATEMENTS
For
EQUAL VOICE
For the year ended
MARCH 31, 2022

INDEPENDENT AUDITOR'S REPORT

To the members of

EQUAL VOICE

Opinion

We have audited the financial statements of Equal Voice (the organization), which comprise the statement of financial position as at March 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

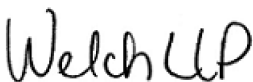
Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants
Licensed Public Accountants

Ottawa, Ontario
August 18, 2022.

EQUAL VOICE
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2022

	<u>2022</u>	<u>2021</u> (as restated)
<u>ASSETS</u>		
CURRENT ASSETS		
Cash	\$ 439,368	\$ 988,656
Accounts receivable	180,213	157,423
Doris Anderson Fund assets (note 3)	256,736	255,978
Prepaid expenses	<u>6,723</u>	<u>5,541</u>
	883,040	1,407,598
TANGIBLE CAPITAL ASSETS (note 5)	<u>173</u>	<u>2,613</u>
	<u>\$ 883,213</u>	<u>\$ 1,410,211</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 65,312	\$ 204,589
Government remittances payable	13,412	17,258
Deferred contributions (note 6)	<u>86,251</u>	<u>606,793</u>
	<u>164,975</u>	<u>828,640</u>
NET ASSETS		
Unrestricted	461,502	325,593
Internally restricted - Doris Anderson Fund	<u>256,736</u>	<u>255,978</u>
	<u>718,238</u>	<u>581,571</u>
	<u>\$ 883,213</u>	<u>\$ 1,410,211</u>

Approved by the Board of Directors:

KIM KELLY
..... National Board Chair

JIM MEDEIROS
..... National Board Treasurer

(See accompanying notes)

EQUAL VOICE
STATEMENT OF OPERATIONS
YEAR ENDED MARCH 31, 2022

	<u>2022</u>	<u>2021</u> (as restated)
Revenue		
Grants (note 6)	\$ 1,041,569	\$ 1,261,403
Donations and sponsorships	54,215	175,581
Membership fees	4,925	10,596
Interest and other income	25,773	5,310
Government assistance (note 8)	<u>154,635</u>	<u>334,013</u>
	<u>1,281,117</u>	<u>1,786,903</u>
Expenses		
<i>Program</i>		
Professional fees	157,223	366,821
Program-funded operational expenses	725,143	843,371
Other costs	<u>107,275</u>	<u>121,185</u>
	<u>989,641</u>	<u>1,331,377</u>
<i>Other Operating</i>		
Salaries and benefits	649,797	758,251
Salaries allocated to programs	(594,264)	(747,585)
Professional fees	63,658	77,328
Events	38,415	20,644
Travel	3,111	2,047
Promotion and publications	9,236	4,374
Rent	46,845	50,577
Rent relief	-	(19,430)
Office and general	20,779	11,544
Bank charges and interest	1,698	2,122
Website development costs and translation	21,275	11,645
Insurance	6,049	5,146
Amortization of tangible capital assets	2,440	6,783
Governance	17,407	42
Other operational expenses allocated to programs	<u>(130,879)</u>	<u>(95,786)</u>
	<u>155,567</u>	<u>87,702</u>
Total expenses	<u>1,145,208</u>	<u>1,419,079</u>
Net revenue from general operations	135,909	367,824
The Doris Anderson Fund		
Interest revenue	<u>758</u>	<u>2,865</u>
Net revenue	<u>\$ 136,667</u>	<u>\$ 370,689</u>

(See accompanying notes)

EQUAL VOICE
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED MARCH 31, 2022

	<u>Unrestricted</u>	<u>Internally restricted - Doris Anderson Fund</u>	<u>2022</u>	<u>2021</u> (as restated)
Net assets, beginning of year	\$ 325,593	\$ 255,978	\$ 581,571	\$ 210,882
Net revenue	<u>135,909</u>	<u>758</u>	<u>136,667</u>	<u>370,689</u>
Net assets, end of year	<u>\$ 461,502</u>	<u>\$ 256,736</u>	<u>\$ 718,238</u>	<u>\$ 581,571</u>

(See accompanying notes)

EQUAL VOICE
STATEMENT OF CASH FLOWS
YEAR ENDED MARCH 31, 2022

	<u>2022</u>	<u>2021</u> (as restated)
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Net revenue	\$ 136,667	\$ 370,689
Adjustment for non-cash items:		
Amortization of tangible capital assets	2,440	6,783
Forgivable portion of CEBA recognized as revenue	<u>-</u>	<u>(10,000)</u>
	139,107	367,472
Changes in non-cash working capital balances:		
Accounts receivable	(22,790)	(52,648)
Prepaid expenses	(1,182)	(529)
Accounts payable and accrued liabilities	(139,277)	138,102
Government remittances	(3,846)	3,988
Deferred contributions	<u>(520,542)</u>	<u>353,695</u>
	<u>(548,530)</u>	<u>810,080</u>
INVESTING ACTIVITIES		
Purchase of investments	(252,776)	(252,018)
Sale of investments	<u>252,018</u>	<u>249,153</u>
	<u>(758)</u>	<u>(2,865)</u>
FINANCING ACTIVITIES		
Amounts received for CEBA loan	-	40,000
Amounts repaid for CEBA loan	<u>-</u>	<u>(30,000)</u>
	<u>-</u>	<u>10,000</u>
INCREASE (DECREASE) IN CASH DURING THE YEAR	(549,288)	817,215
CASH AT BEGINNING OF YEAR	<u>992,616</u>	<u>175,401</u>
CASH AT END OF YEAR	<u>\$ 443,328</u>	<u>\$ 992,616</u>
CASH IS COMPRISED OF THE FOLLOWING		
Cash	\$ 439,368	\$ 988,656
Cash - Doris Anderson Fund	<u>3,960</u>	<u>3,960</u>
	<u>\$ 443,328</u>	<u>\$ 992,616</u>

(See accompanying notes)

EQUAL VOICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED MARCH 31, 2022

1. NATURE OF OPERATIONS

Equal Voice ("the organization") is a not-for-profit organization incorporated without share capital on September 5, 2005 under Part II of the Canada Corporations Act and was continued under the Canada Not-For-Profit Corporations Act on August 14, 2014. Equal Voice is not subject to income taxes under the Income Tax Act.

Equal Voice is a multi-partisan action organization that, through education and advocacy, is devoted to ensuring that more women are elected to every level of government in Canada.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received. Membership fees are recorded as revenue when received. Sponsorship and other event revenue is recognized once the event has been held. All other income is recognized as earned.

Tangible capital assets

Tangible capital assets are recorded at cost. Contributed tangible capital assets are recorded at fair value at the date of contribution. Equal Voice provides for amortization using the following methods at rates designed to amortize the cost of the tangible capital assets over their estimated useful lives. The annual amortization rate and method is as follows:

Computer equipment	3 years
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In-kind contributions

The activities of Equal Voice are dependent upon the voluntary services of many individuals. Due to the difficulty of determining their fair market value, donated volunteer services are not recognized in these financial statements. During the year, the organization used \$14,649 (2021 - \$8,750) in contributed project facility services which are reported as donation and sponsorship revenue on the statement of operations with offsetting expenses of \$14,649 other program costs.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Actual results could differ from these estimates. Significant estimates in these financial statements include determining the collectibility of accounts receivable, estimated useful lives of tangible capital assets and amounts for accrued liabilities and deferred contributions.

EQUAL VOICE
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2022

2. **SIGNIFICANT ACCOUNTING POLICIES - Cont'd.**

Financial instruments

All financial assets and liabilities are initially recognized at fair value and are subsequently measured at cost or amortized cost.

Allocated expenses

The organization allocates general support costs, such as salaries and benefits as well as other operational expenses like professional fees, rent, etc. to program expenses based on Management's best estimate of time spent on programs and the programs' consumption of resources.

Internally restricted assets

In 2010, Equal Voice received a bequest from the Estate of Doris Anderson which the Board internally restricted as "The Doris Anderson Fund". The Fund will be used to support expenditures directly related to Equal Voice's core advocacy on behalf of the election of more women. The release of funds must be approved by the Executive Officers of the Fund.

Local chapters

The organization has various local chapters throughout Canada that operate under the name of Equal Voice. The financial transactions of these chapters are reflected in the financial statements in the current fiscal year.

Government assistance

The Canadian government introduced several forms of temporary government assistance through various subsidies in response to the COVID-19 pandemic. Subsidies received have been recorded in the period to which they relate as long as the amount of the subsidy could be reasonably estimated at that point in time. The amount of the assistance received is reported as a direct increase in revenue in the applicable period.

3. **DORIS ANDERSON FUND ASSETS**

Doris Anderson Fund assets consist of the following:

	<u>2022</u>	<u>2021</u>
Cash	\$ 3,960	\$ 3,960
Investments	<u>252,776</u>	<u>252,018</u>
	<u>\$ 256,736</u>	<u>\$ 255,978</u>

Investments consist of flexible guaranteed investments certificates which earn interest between 0.8% and 1.0%, maturing March 2023.

EQUAL VOICE
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2022

4. RESTATEMENT OF FINANCIAL STATEMENTS

During the year, it was determined that certain government subsidies relating to the 2021 fiscal year were not accrued for in the prior year. As a result, the financial statements for the year ended 2021 were restated as follows:

	<u>Previously reported</u>	<u>Adjustment</u>	<u>Restated amount</u>
<u>Statement of Financial Position</u>			
Accounts receivable	\$ 83,879	\$ 73,544	\$ 157,423
Unrestricted net assets	252,049	73,544	325,593
<u>Statement of Operations</u>			
Government assistance	260,469	73,544	334,013
Net revenue	297,145	73,544	370,689
<u>Statement of Changes in Net Assets</u>			
Net revenue	297,145	73,544	370,689
Ending unrestricted net assets	252,049	73,544	325,593
<u>Statement of Cash Flows</u>			
Net revenue	297,145	73,544	370,689
Accounts receivable	20,896	(73,544)	(52,648)

5. TANGIBLE CAPITAL ASSETS

	<u>2022</u>		<u>2021</u>
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net book value</u>
Computer equipment	<u>\$ 27,090</u>	<u>\$ 26,917</u>	<u>\$ 173</u>
			<u>\$ 2,613</u>

EQUAL VOICE
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2022

6. DEFERRED CONTRIBUTIONS

Deferred contributions consists of the unexpended portion of restricted grants and sponsorships. Revenue is recognized as expenses are incurred. Deferred contributions is comprised of the following:

	<u>2022</u>			<u>2021</u>
	<u>Grants</u>	<u>Sponsorships</u>	<u>Total</u>	<u>Total</u>
Opening balance	\$ 537,039	\$ 69,754	\$ 606,793	\$ 253,098
Received during the year	391,770	53,186	444,956	1,745,278
Recognized during the year	(1,041,569)	(36,689)	(1,078,258)	(1,465,127)
Accounts receivable	<u>112,760</u>	<u>-</u>	<u>112,760</u>	<u>73,544</u>
Closing balance	<u>\$ -</u>	<u>\$ 86,251</u>	<u>\$ 86,251</u>	<u>\$ 606,793</u>

7. COMMITMENTS

The organization is committed to the following annual minimum real estate rental payments including estimated operating costs (excluding sales taxes and subject to additional charges for increases in operating costs) with a lease term ending September 30, 2024:

2023	\$ 49,135
2024	49,135
2025	<u>25,568</u>
	<u>\$ 123,838</u>

8. GOVERNMENT ASSISTANCE

In March of 2020, the Government of Canada announced that they would be providing emergency funding in response to measures various businesses were required to take regarding the spread of the COVID-19 pandemic.

The amount of subsidies attributable to the organization's fiscal years are reported below:

	<u>2022</u>	<u>2021</u> (as restated)
Canadian Emergency Wage Subsidy (CEWS) program	\$ 137,128	\$ 298,806
Canadian Temporary Wage Subsidy (TWS) program	-	15,125
Canadian Recovery Hiring program (CHRP)	3,089	-
Canadian Emergency Business Account (CEBA) program	-	10,000
Canadian Emergency Rent Subsidy (CERS) program	<u>14,418</u>	<u>10,082</u>
	<u>\$ 154,635</u>	<u>\$ 334,013</u>

EQUAL VOICE
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2022

9. FINANCIAL INSTRUMENTS

The organization is exposed to and manages various financial risks. The organization's main financial risk exposures and its financial risk management policies are as follows:

Credit risk

The organization is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The organization's maximum exposure credit risk represents the sum of the carrying value of its cash, investments and amounts receivable. The organization's cash and investments are deposited with a Canadian Chartered bank and, as a result, management believes the risk of loss of these items to be remote. Accounts receivable balances are managed and analyzed on an ongoing basis and, accordingly, exposure to bad debts is not considered significant.

Liquidity risk

Liquidity risk is the risk that the organization cannot meet a demand for cash or fund its obligations as they become due. The organization meets its liquidity requirements as assets can be readily converted into cash.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk, and other price risk.

i) *Currency risk*

Currency risk refers to the risk that the fair value of instruments or future cash flows associated with the instruments will fluctuate due to changes in foreign exchange rates. The organization's financial instruments are all denominated in Canadian dollars and it transacts primarily in Canadian dollars. As a result, management does not believe it is exposed to significant currency risk.

ii) *Interest rate risk*

Interest rate risk refers to the risk that the fair value of financial instruments or future cash flows associated with the financial instruments will fluctuate due to changes in market interest rates. The organization manages its exposure to interest rate risk by maximizing the interest income earned on excess funds while maintaining the liquidity to conduct activities on a day-to-day basis.

iii) *Other price risk*

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. Since the organization does not hold any publicly traded investments, it is not exposed to significant other price risk.

Changes in risk

There have been no significant changes in the organization's risk exposures from the prior year.

EQUAL VOICE
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2022

10. RELATED PARTY TRANSACTIONS

During the year, the organization entered into related party transactions with Equal Voice Foundation ("the Foundation") with whom they have an ongoing agreement for the organization to provide management services to the Foundation. Included in interest and other income is \$20,000 for management and facilities services provided to the Foundation.

Related party transactions are recorded at their exchange amounts which are the amounts agreed upon by the related parties. Equal Voice incurs expenses on behalf the Foundation and bills the Foundation at the cost of the transactions, these amounts are not reflected in the Statement of Operations of Equal Voice. Included in accounts receivable is \$20,239 owing from the Foundation.

Subsequent to year end, Equal Voice contributed intellectual property and trademarks to the Foundation for consideration of \$2. In the prior years the trademarks and related assets had been expensed in the period in which they were purchased. Consequently, there was no further transaction for Equal Voice to recognize relating to the transfer of property in the current fiscal year.

11. COVID-19

In Mid-March of 2020, the Government of Canada instituted emergency measures in response to the public health concerns originating from the spread of COVID-19. Those measures constituted travel restrictions and social distancing requirements which included a call to avoid crowded places and non-essential gatherings.

A degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the virus makes it difficult to determine the length of time that the organization's operations may be impacted.

12. COMPARATIVE FIGURES

Certain prior period amounts have been restated to reflect the presentation adopted for the current year.